



**KANNUR UNIVERSITY**  
**UGC - Human Resource Development Centre**  
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From

Director  
UGC-HRDC Kannur University

To

Dr MargamMadhusoodhan  
Professor  
Delhi University

Sir/Madam,

**Sub:- Refresher Course in Library and Information Science from 26.10.2023 to 08.11.2023 Invitation Letter-reg.**

I am extremely happy to inform you that the UGC-Human Resource Development Centre, Kannur University is organizing a **Refresher Course in Library and Information Science from 26.10.2023 to 08.11.2023** for the teachers, being held **online** by UGC-HRDC, Kannur University, Thavakkara.

I request you to spare some time for us in this venture, engaging one session on the topic “**Technology for library professionals**” on **26/10/2023 Thursday AN (1.30 pm – 4.30pm)**. [If any modification / change of subject, please inform the topic].

I would be thankful if you could send us the **handout of your lecture notes** (presentation) ahead of your class (return email). Kindly mail your **bio-data** (single page) also. Kindly send **five single mark questions with four choices** for conducting the examination through Google form. Please send your **Account details** such as (Your Name in Bank Account – Account holder name, Name of Bank, IFS Code, Account Number) or send **front page of your bank passbook** for transferring your remuneration.

You will be paid TA/DA /honorarium as per the UGC rules.

Looking forward to your favorable response.

Thanking you.

Yours faithfully

**Director**